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# Volunteer Opportunity

## Website Assistant

December 2023

Bellis is a Minnesota nonprofit leading national groundbreaking work offering grief support to mothers whose children are parented by others. By assisting the organization as a volunteer **Website Assistant**, you can share your skills, give back to your community by serving marginalized women, and gain great experience and networks.

We are in search of a dedicated website developer who can help us maintain our visually captivating, user-friendly, and informative website to tell our story and connect with supporters and beneficiaries. Your work will directly contribute to our mission by increasing our reach, facilitating donations, and promoting our initiatives.

### Responsibilities/Duties:

- Maintain our organization's website (Squarespace), ensuring it is visually appealing, user-friendly and updated with current, multimedia elements.
- Collaborate with our team to understand our vision, objectives, and content needs.
- Ensure the website is responsive, secure, and functions well on various devices and browsers.
- Monitor website analytics to grow user engagement.

### Qualifications:

- Professional web design and SEO experience.
- Adherence to data privacy and cyber security standards.
- Professional project management experience preferred.
- Passion for our organization's mission and a dedicated commitment to its success.

**Training and Preparation:** All volunteers must complete an orientation training session and pass a criminal background check.

**Commitment:** 5 to 10 hours a month

**Interested?** Reach out at [info@mybellis.org](mailto:info@mybellis.org) or complete the form at [New Volunteer Application — Bellis \(mybellis.org\)](#)

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The Bellis™ Stronger Together program is a national, free, grief-support network for women whose children are parented by others, offering weekly groups, a talk/chat line (833-4BELLIS) and more.



**MyBellis.org**

952-944-0866